



# Monitoring & Evaluation Plan

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# Developing an M&E Plan

## Issues to consider

- M&E management
- Purpose of the plan
- Resource needs HR and £
- Timing and sequencing
- Feedback and lesson-learning
- Provision of sound evidence





# Who measures *What*?

Who is responsible

Who needs to be included in the monitoring process

Who needs to be included in the evaluation process

What aspects are you measuring

- Milestones
- Indicators
- Assumptions
- Risks





# How do they measure it?

- Are these set methods, and templates to ensure consistency in measurement?
- Is there a system to store and collate data?
- When do they measure it?



*“The only man who behaves sensibly is my tailor; he takes my measurements every time he sees me, while all the rest go on with their old measurements and expect me to fit them”*

George Bernard Shaw



# What is the budget?

- How much would the planned activities cost?
- Cost efficiencies and cost minimisation
  - How much can be done as part of routine reporting and management monitoring?
  - What requires specific evidence gathering?
  - What uses secondary data generated by others?

